

LBWID Planning Meeting FY-22-04
10/26/2021
(Minutes)

Attendees: Alan Pisarski, Jerry Mendenhall, George McLennan, Davis Grant

Attachments:

1. Income-Expense Report for the Period July 1, 2021 – September 30, 2021
2. Marshal Drive Concept Plan dated August 26, 2021
3. John McBride email dated _____.

1. LBWID Financial update

- a. FY-2022 July – September – No unanticipated variances. See Attachment 1.
- b. FY-2021 budget development – Jerry and Davis to schedule a meeting in mid to early November to start working on the budget.
- c. In light of Kelva dropping LBA as a client and otherwise dialing back her workload, Jerry is moving our payroll processing to ADP Services. He will also move our Quickbooks to the online version by the first of January

2. New Access Road

- a. Meeting scheduled with Penny Gross and John McBride on November 4th at 10:30am
- b. Reviewed latest roadway routing concept form RDA. See Attachment 2.
- c. 6133 Marshall Drive has been listed for sale at a price of \$1.3 million. John McBride's email regarding the listing of the property is provided as Attachment 3.

3. 3614 Boat Dock Drive – The existing home is reportedly going to be demolished and a new home will be built.

4. LBA/LBWID Liability Insurance Review Committee – Waiting for LBA to schedule next meeting.

5. 2021 Dam 6-Year Recertification Inspection

- a. All required documents/reports were submitted to DCR Dam Safety on 09/08/2021.
- b. We still not received any response from DCR or Dr. Wang for the letter that we had mailed. Nor has Dr. Wang notified the LBWID that is has changed the LBWID's recertification application. from Regular to Conditional.
- c. DCR has issued a \$300 refund out of the \$600 recertification fee. The fee for the conditional 2-year certification is \$300.

6. Fish Stocking – Freys' Fish Ponds, from Gulph Mills, PA, will be delivering the Hybrid Striped Bass the 2nd week of November at a total cost of \$5,000.

7. Dried Dredge Spoil Removal/Trucking

- a. GDC Trucking completed hauling 185 loads of the dried dredge spoils on 10/7/2021.
- b. Total cost of the project was \$53,000. We had budgeted \$115,000 for dredge spoil disposal in FY-2022.

8. First Christian Church & Dar al Sahlam Projects

- a. Mason District SSPA meeting took place Wednesday, October 28th at 7:00pm (Virtual) and focused on land use applications.

9. Filling the LBWID staff position in vacated in October of 2020. – Emmett Suarez has been selected to fill the vacant LBWID position. Emmitt has worked for Washington Metropolitan Area Transit Authority (METRO) for 10 years and brings an array of construction/maintenance-based skill sets to the LBWID.

10. Potterton Drive sanitary sewer pumpstation landscape plan. - Fairfax County has agreed to plant Emerald Green Arborvitae between the pumpstation and Potterton Drive to establish a vegetative screening of the pumpstation. They will be planting 6’ to 8’ foot tall trees and will be planting them approximately 4 to 5 feet apart.

11. LBWID Trustee Action Items

- a. Future newsletter articles; Hybrid Striped Bass, by Brandon Mooney
- b. Schedule the LBWID/LBA Quarterly Meeting TBD

12. Meeting and Event dates

- a. LBA Monthly Board Meeting –October 13th (virtual)
- b. Penny Gross/John McBride Meeting – November 4th @ 10:30am (virtual)
- c. LBWID Planning Meeting –November 30th @ 10am

13. LBWID Trustee and Staff vacation/travel dates

- a. Ken Kopka –
 - i. October 26th thru 29th (Jury Duty)
 - ii. December 3rd thru 8th (vacation)
- b. Tim Cogswell
 - i. October 8th thru 12th (family medical leave)