

LBWID Planning Meeting FY-22-07

Minutes

(01/24/2022 & 02/09/2022)

(Because of time constraints this meeting was conducted in two sessions)

Attendees: Alan Pisarski, Jerry Mendenhall, George McLennan, Davis Grant

Attachments:

1. Income-Expense Report for the Period July 1, 2021 – December 31, 2021
2. Income-Expense Report for the Period July 1, 2021 – January 31, 2022
3. 10-Year Capital Plan (undated)
4. Discussion topics for 01/06/2022 virtual meeting with the Office of Dam Safety.
5. LBWID proposed budget for FY23
6. Marshal Drive land acquisition critical path (undated draft)
7. William A. and Julie S. Roberts Subdivision (D.B. 8172, pg. 121)

1. LBWID Financial Update

- a. FY-2022 July –January – There were no unanticipated variances.
- b. FY-2021 audit update – Expected to be complete by March 1.
- c. 10-Year Capital Plan – No notable updates.
- d. Update on ADP payroll processing – Worked well in first week. LBWID will be responsible for unemployment commission filing.
- e. Jerry is seeking a more responsive banking/investment institution that can better fit the needs of LBWID.

2. Meeting with DCR Dam Safety Officials

- a. On January 18th the Trustees and Davis participated in a zoom meeting with Michael Wang, Region 1 Dam Safety Engineer, Mark Killgore, Region 2 Dam Safety Engineer (?), and Wendy Howard-Cooper, Division Director for Dam Safety
- b. For list of discussion topics see Attachment 4.
- c. Killgore will send us a letter clarifying the latest interpretation of regulations concerning the Lake Barcroft dam and rationale for changes.
- d. Killgore will also visit Lake Barcroft during the week of February 20 to discuss the specifics of the new regulation interpretation.

3. NVS&WCD Budget Request Meeting - January 25th

- a. Discussed Laura Grape's departure from NVS&WCD.
- b. FY2023 budget request was accepted by the NVS&WCD and forwarded to the Soil & Water Conservation Board for final approval.

4. New Access Road

- a. Michael Montfort will be acting liaison for LBA on access road matters.
- b. John McBride will continue to monitor Penny Gross's office for latest status on the question of County vs. State responsibility for Marshall Drive.
- c. Reexamined the Roberts easement plat to get a better understanding of the property lines. (See Attachment 7.) Found that the adjoining property lines may not be as

originally believed. Davis will evaluate further and consider having the area surveyed to confirm our boundaries.

- 5. LBA Annual Meeting & Elections** – Discussed topics and presenter(s) for LBWID update.
- 6. LBWID Covid Mitigation Strategy** - With covid cases in Virginia (specifically the Northern Virginia Region) significantly decreasing from the late December 2021 early January 2022 peak, LBWID will be halting the operation of the two crews and returning all staff members back to the regular work schedule.
- 7. Resident request to LBWID and LBA for ADA facilities at Beach 5** – As owner and maintainer of the Beach 5 properties, LBA is responsible for any ADA actions that might be required. See Attachment 8 for the resident’s request.
- 8. Upcoming LBWID Activities**
 - a. Upgrading the dam’s cellular communication device for the alarm system
 - b. Removing fallen trees from the lake
 - c. Removing sinking pontoon boat from the lake
 - d. Early spring lake and beach clean up
 - e. Spring dredging season (aiming to start on March 14th)
 - f. New LBA Board member briefing.
- 9. Meeting and Event dates (discussed on**
 - a. NVS&WCD Board Meeting/LBWID Budget Presentation - January 25th @ 9:30am
 - b. LBA Monthly Meeting – February 8th (virtual)
 - c. LBWID Planning Meeting – February 22nd @ 10am
 - d. LBA Elections & Annual Meeting – February 24th (via Zoom)
 - e. LBWID/LBA Quarterly Meeting (Mid-March) (exact date TBD)
- 10. LBWID Trustee and Staff vacation/travel dates** – None planned.