

LBWID Planning Meeting FY-22-08

(Minutes)

02/22/2022

Attendees: Alan Pisarski, Jerry Mendenhall, George McLennan, Davis Grant

Attachment 1: LBWID Independent Auditor's Report, June 30, 2021, Jones & McIntyre, PLLC

1. LBWID Financial Update

- a. FY-2021 audit (review draft audit report) – Nothing unusual or unexpected. The audit report will be posted on the LBWID website. See Attachment 1.
- b. ADP update – electronic (paperless) staff timesheets – The process is working as expected.

2. February 22nd site visit with DCR Dam Safety Official (Mark Killgore)

- a. Discussed LBWID's objective with the site visit and Dam Safety's letter of explanation.
- b. Will have Bill Wagner (WR&A) participation in this site visit.
- c. This Planning Meeting was reconvened later in the day after the tour to discuss outcome and next step.
- d. The Trustees approved opening a new task with WR&A and an initial funding limit of \$25,000 to start planning a response to DCR and initiate detailed field surveys of both dam abutments.

3. New Access Road

- a. The property line of the existing access road/easement will be surveyed and marked with stakes.
- b. John McBride is checking with Penny Gross's office to see what information they have been able to find out in the last 2 plus months regarding the questions that we had asked in late November 2021. Will continue to stay in touch with Supervisor Gross' office.

4. LBWID/LBA Annual Tree Planting Program - Discuss feasibility of the LBWID taking over the administration of annual tree planting program. Decided to leave the program with LBA and help them to simplify both funding and implementation.

5. LBWID 2022 Insurance Policy Renewal – Davis will be renewing the following insurance policies:

- a. Staff health Insurance (The Local Choice/Anthem Blue Cross & Blue Shield)
- b. Liability, property, workers compensation (VRSA)

6. LBA Annual Meeting & Elections

- a. Reviewed Alan's discussion points for the LBWID update that he will be providing to Lake Barcroft residents.

7. Meeting and Event dates

- a. LBA Elections & Annual Meeting – February 23rd (via Zoom)
- b. LBWID/LBA Quarterly Meeting (Mid-March) (date TBD after LBA elections)
- c. LBA Monthly Meeting – March 10th (virtual)

- d. LBWID Planning Meeting – March 29th @ 10am (in-person)
- e. LBA New Board Member Briefing (March) (Date TBD)

8. LBWID Trustee and Staff vacation/travel dates

- a. Davis Grant will be taking a few days of in March. Dates TBD.
- b. Ken Kopka – March 23rd – 28th (vacation in Florida)