

LBWID Planning Meeting FY-24-02
(09/14/2023)
Approved

Attendees: Davis Grant, Brenda Pierce, George McLennan, Alan Pisarski, Tim Cogswell

Operations Director Promotion – The Trustees approved Tim Cogswell’s promotion to LBWID Operations Director.

LBWID Financial Update

FY-2024 July – August Income/Expense Report – Brenda introduced a new format that is simpler and easier to read. There were no unanticipated variances.

FY-2025 budget development - The budget development process will start in October. The dam embankment armoring project and sustained higher than normal inflation will be factors in determining the new budget. The impact of both factors will be revisited and evaluated in December when the budget is finalized.

All required documentation for the FY-2023 audit has been submitted.

Worker’s Compensation Audit

VRSA (LBWID’s insurance provider) contracted with Wilkinson Insurance Services to conduct a worker’s comp audit. LBWID was required to submit the following information for the audit – (1) employee payroll records & Federal/State quarterly payroll tax reports; (2) subcontractor cost records & certificates of insurance for your subcontractors; (3) profit & loss statement and/or general ledger; (4) overtime paid, per employee.

Davis met with the auditor on August 14th and submitted all required information.

East and West Dam Embankments

Lecos & Associates service contract – all Trustees approved the service agreement.

A Dam Project Steering Committee (DPSC) has been formed with the principle task of identifying and applying for grants to help cover the cost of armoring the abutments.

LBWID/LBA Trash Dumpster Sharing

As a result of Fairfax County Solid Waste no longer servicing the Lake Barcroft common grounds, LBWID and LBA will share the dumpster that is at the LBWID compound. The LBA

maintenance person will transport the trash cans from the beaches to the dumpster once a week for emptying using the LBA truck.

LBWID is upgrading our dumpster service (with Waste Management) so that the dumpster is emptied weekly, instead of the every-other week service that we have now in order to minimize odors. LBA will pay the cost for the additional service (\$500 per year).

Damage From Fallen Tree – easement connecting to 6200 Lakeview Drive

The residents of 6200 Lakeview Drive have asked for LBWID to reimburse cost of replacing personal property (boat trailer, kayak rack, and ladders) damaged by a fallen tree.

Davis has already agreed (with Trustee approval) to remove the stump and will meet with them to further discuss the damages and the need for LBWID's future access to their property.

Davis will ask a community attorney to review the easement agreement.

Davis will also have a fence contractor repair the damages to LBWID fencing.

Upcoming LBWID Trustee Vacancy – Davis will post a notice to the community of the vacancy on October 1.

LBA Maintenance Program

LBA has hired a new maintenance person to manage the community's common grounds. The previous maintenance person did not work out and LBA decided it was best to terminate his employment.

LBA is requesting electrical service be installed to their maintenance shed/sea-container at the LBWID compound. The electrical service is to charge the batteries for the battery-operated landscape equipment (mowers, blowers, string trimmer, etc.)

General Operations Update

LBA's annual boat auction - Beach 4 on September 30.

Cathodic protection anode replacement – staff will install during the fall months.

Dried dredge spoil removal/trucking – to be completed by end September.

2023 bathymetry survey – Princeton Hydro will complete by end September.

Fall in-house dredging season – will start by October 1 on Holmes Run side.