

LBWID Planning Meeting FY-26-06

1/7/2026

(Approved)

Attendees: Brenda Pierce, Jim Simonson, Alan Pisarski, Davis Grant, Jennifer Grant

LBWID Operations Director's Update

Completed LBWID and LBA outboard motor servicing and winterization.

Continuing the service and winterization of all power equipment (mower, chainsaws, weed eaters, water pumps, electric generators, etc.)

Penland Cove (back side/upstream of Beach 5) debris boom repair. This is a 20-year-old system.

Beach 4 and Beach 2 stormwater swale leaf removal. An annual process.

Continuing the annual winter inventory and restocking of all shop tools and supplies for next year's spring and summer season.

Evaluating options for replacing the flooring in the LBWID office. The existing flooring is 20 years old and is very worn. The goal will assess options and keep costs down. Most, if not all, work will be performed by LBWID staff.

Assist LBA in updating and ordering new magnetic signs for LBA maintenance truck.

LBWID Financial Update

FY-2026 July-November Income/Expense Statement, there was an extensive review, and no unanticipated variances were identified.

FY-2027 proposed budget & 10-Year Capital Plan update

The LBWID's proposed FY-2027 budget will be presented to the NVS&WCD Board of Directors on February 24th. Following their expected approval, the budget document will be submitted to the Virginia Soil and Water Conservation Board for approval during their meeting in March.

Transfer of funds from LBWID's Truist account to LBWID's Charles Schwab account was completed. This was a \$300,000 transfer to Schwab. LBWID Trustee Treasurer will be investing the money at Schwab. LBWID's overall financial reserve status is on the order of \$3.5 million.

Potential transfer of ownership of Woman's Club/Community Garden to LBA

LBA is continuing with its plans to seek a vote of its membership to acquire ownership of LBWID's portion of the land that makes up the Woman's Club Garden. LBA and LBWID will be hosting a virtual community information session that will be scheduled for late January. LBA would then schedule a vote of its membership during its Annual Membership Meeting that is scheduled for February 18th.

To address minor concerns of LBA with the ownership transfer, the LBA and the LBWID are working on documents that address maintenance of the community garden for a certain length of time and how to address invasive species on the property.

East and West Dam Embankment Armoring Project

Engineering update. Within the next few days Whitman, Requardt, and Associates (WRA) is expecting to receive the lab/testing results for the soil and bedrock samples that were collected on the east and west embankments of the Dam in late November. The soil and testing data are a crucial element in advancing with the detailed engineering phase of the project. It continues to be the goal of LBWID and WRA to reach a 90% completion level of the detailed engineering phase of the project by the end of July 2026. Following the completion of the detailed engineering phase of the project, LBWID will then move into the contract development phase for the construction of the project. The overall goal is to be able to advertise the construction phase of the project for bid in early 2027.

Project funding

LBWID is seeking \$2.95 million dollars of funding from Virginia to support the construction phase of the project. LBWID, through its consultants (Lecos & Associates and McGuire Woods) have been working with elected officials to get budget amendments introduced for Virginia's upcoming biennial budget (FY-2027 and FY-2028). The upcoming Virginia General Assembly session starts on January 14th, and the biennial will likely be ratified in mid to late April. LBWID is also continuing to seek additional State and Federal grants to support the construction phase of the project.

Community outreach: LBWID will be providing a brief update on the project to the community during LBA's Annual Membership Meeting, which is scheduled for February 18th. LBWID will also be scheduling a virtual community information session in March of 2026 to provide more information regarding the progress on the detailed engineering phase of the project and funding campaign for the construction phase of the project.

Project Expense review: Reviewed the updated funding and expense report for the project. All funding and expenses are aligned with what has been expected.

Renewal of the Dam's 2-Year Conditional Dam Recertification

LBWID received its renewed 2-Year Conditional Dam Recertification certificate on December 31, 2026. The key point is that DCR has accepted the recertification. The LBWID Executive Director

will prepare a piece of community information about the recertification and the conditions attached to it.

Applied Controls Engineering (ACE) Project for Upgrading the Dam's Alarm Reporting Capabilities

On December 19th, ACE completed the installation of WIN 911 software and required hardware. Over the next few weeks, LBWID staff will be working with ACE to conduct testing of the system and calibrate its alarm notification protocols.

Symposit, LLC Project for upgrading of LBWID's administrative computer system network/platform.

Symposit has completed all LBWID data migration to LBWID's new Microsoft cloud-based network and establishing *lbwid.com* email addresses for all LBWID staff and Trustees. Additionally, they have completed the configuration of new laptops for LBWID's Executive Director, Operations Director, and Office Manager. Symposit is now completing the configuration of new laptops and network access credentials for LBWID Trustees. Symposit will be conducting virtual training sessions in the coming weeks to better demonstrate the capabilities of the new cloud system and some of Microsoft's new collaboration tools.

LB Newsletter Articles

Newsletter article deadline

- LBWID internal deadline is the 10th of each month, and the LB Newsletter submission deadline is the 15th of each month.
- Further Planned Events
 - July edition - LBWID Open House Save the Date Notice.
 - August edition – LBWID Open House Details
 - September edition – LBWID Staff Milestone/Anniversaries
 - October edition – NO SUBMISSION
 - November edition- NO SUBMISSION
 - December edition – NO SUBMISSION
 - January edition – LBWID 2025 Year End Review
 - February edition – New LBWID Contact Information